

State Interoperability Executive Committee  
Meeting Minutes  
September 22, 2004

Chief Lowell Porter called the regular meeting of the State Interoperability Executive Committee to order at 1:30 on September 22, 2004 in the DIS Boardroom.

**Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

**Item: Final Communication Plan**

It was the recommendation of the staff to approve the new schedule delivery by December 31, 2004 and the technical implementation plan for May 30, 2005.

**Item: DIS/SIEC contract with Federal Engineering**

Discussion of phase 1 and phase 2 of the project plan by the federal engineers.

Three part motion:

1. Approve project plan by DIS staff and federal engineering.
2. Delegate authority to DIS staff to sign interim reports for the SIEC.
3. Delegate authority for technical data to the advisory work group.

**Motion carried unanimously.**

**Item: Risk and Severity Matrix:**

The standard Matrix was modified to conform to the necessary requirements of the SIEC. Modifications were discussed; a motion was made to accept the Risk and Severity Matrix as modified.

**Motion carried unanimously.**

**Item: WSDOT Deployment of a Wireless Video Monitoring System**

Discussion of video camera installation on the Tacoma Narrows Bridge using Spread Spectrum Radio occurred. A motion was made to adopt the motion to allow DOT to use Spread Spectrum (unlicensed) to connect the west camera to the traffic management center in Parkland.

**Motion carried unanimously.**

**Item: Should the SIEC regulate Unlicensed Radio Spectrum**

Discussion of unlicensed technologies such as spread spectrum, wireless LANs, etc. A motion was made to refer matter of unlicensed radio spectrum management to the SAW group.

**Motion carried unanimously.**

**Item: DOC McNeil Island and City of Tacoma Partnership**

Discussion of the details presented to the SIEC. Both parties would benefit from the partnership. The SAW has approved the process. A motion was made to approve the partnership.

**Motion carried unanimously.**

**Item: Emergency Management Division to Apply for Additional Spectrum**

Discussion of the application by Emergency Management for additional spectrum was presented. Questions were asked regarding the use of the new frequencies. A motion made to license the new Interoperability frequencies now available from the FCC.

**Motion carried unanimously.**

**Item: Procedures for Acquiring Frequency and Renewing Licenses for Spectrum**

Discussion occurred regarding the process for applying for radio spectrum. A motion was made that we accept the proposed protocol and still maintain the current process for license renewal for state agencies for the interim.

**Motion carried unanimously.**

**New Business:**

Calendar dates for the remainder of 2004, December 1, 2004 and December 13, 2004  
2005 Dates: February 24, April 28, June 23, August 25, October 27, and December 15.

**Adjournment:**

Meeting was adjourned at 3:16. The next general meeting will be at 1:30 on December 1, 2004 in the DIS Boardroom.